

# An Intensive Workshop in Acrobat Presentations

<b>Course Title :</b>	Creating Multimedia Presentations in Acrobat
<b>Duration :</b>	½ Day
<b>Pricing :</b>	Basic: 1 person \$400, 2 people \$450 - <a href="#">see web site for full details</a>
<b>Pre-requisites :</b>	Familiarity with Adobe Acrobat.
<b>For Whom:</b>	The course is intended for people who wish to create Multimedia presentations, and distribute them as Acrobat documents.
<b>Course Objectives:</b>	At the conclusion of the training participants will be able to -

- Create an Acrobat document
- Insert movie clips
- Insert sound clips
- Create navigational aids.
- Create page actions
- Create action buttons
- Distribute the presentation

<b>Course Design:</b>	<p>This workshop is part of our FastTrack Training scheme.</p> <p>Training is undertaken in a one-on-one situation, or with a small group from the same workgroup. Throughout the course, the instructor will fully demonstrate and explain each new concept. This demonstration and explanation, coupled with plenty of practical exercises ensures that participants are able to meet the course objectives.</p> <p>Participants are encouraged to bring samples of their work, both hard copy and on disk to the workshop, as well as a list of questions.</p> <p>Notes are provided to each participant to take away at the conclusion of the training and each participant will have the exclusive use of a computer for the duration of the course.</p>
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# Course Outline

## MULTIMEDIA PRESENTATIONS IN ADOBE ACROBAT - ½ DAY WORKSHOP

### CREATING THE BASE DOCUMENT

- InDesign or PageMaker
- PowerPoint
- Word
- Automatic Bookmarks

### VIEWING OPTIONS

- Full Screen mode
- Hiding menus and toolbars
- Opening options
- Splash screens

### INTEGRATING MEDIA CLIPS

- Adding movies
- Adding sound
- Adding images as buttons
- Playing clips

### CREATING INTERACTIONS

- Using and adding buttons
- Creating Rollover buttons
- Adding a Go to View button
- Combining buttons and page actions
- Creating special effects on buttons
- Using the Show/Hide Field action

### ADDING ACTIONS

- Field actions
- Page Actions
- Actions on opening a document
- Bookmarks as actions

### SIMPLE JAVASCRIPT ACTIONS

- GoTo page Action
- Creating conditional navigation
- Setting viewing preferences with JS

### SIMPLE JAVASCRIPT INTERACTIONS

- Changing a button graphics
- Changing list contents
- Creating pages from templates

### DISTRIBUTING PDF DOCUMENTS

- Distributing PDF documents
- Adding Acrobat Reader installers
- Document collections

COMPUTER  
**WorkGroup**  
TRAINING

 **Adobe**  
Solutions Network  
Authorised Training Centre