

An Introduction to Dreamweaver

Course Title :	Introduction to Macromedia Dreamweaver
Duration :	1 Day
Pre-requisites :	Introduction to Windows, Mac or equivalent experience. Some Web experience would be an advantage
For Whom:	The course is intended for people who wish to create and administer pages for either the Internet or an intranet. It uses an authoring package to create HTML pages
Course Objectives:	At the conclusion of the training participants will be able to - <ul style="list-style-type: none">○ Create web pages○ Set up a Web site○ Add text and graphics to the pages○ Add audio, video and Java scripts to pages○ Link pages to create a web site○ Add lists in a number of styles○ Create forms on pages○ Add tables to a page○ Manage a Web site

Course Design:	<p>This workshop is part of our FastTrack Training scheme.</p> <p>Training is undertaken in a one-on-one situation, or with a small group from the same workgroup. Throughout the course, the instructor will fully demonstrate and explain each new concept. This demonstration and explanation, coupled with plenty of practical exercises ensures that participants are able to meet the course objectives.</p> <p>Participants are encouraged to bring samples of their work, both hard copy and on disk to the workshop, as well as a list of questions.</p> <p>Notes are provided to each participant to take away at the conclusion of the training and each participant will have the exclusive use of a computer for the duration of the course.</p>
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COURSE OUTLINE

DREAMWEAVER - 1 DAY INTENSIVE INTRODUCTORY WORKSHOP

INTRODUCTION

- Dreamweaver Environment
- Dreamweaver Viewing modes

DREAMWEAVER CONCEPTS

- Creating a New Web
- Home Pages and Linked Pages
- Maintaining Web Sites
- Web Addresses

TEXT

- Adding and Editing text
- Formatting Text
- Line Breaks
- Colouring Links
- Character Styles
- Cascading Styles
- Copying Text

LISTS

- List Types
- Creating & Nesting
- Deleting List Items
- Changing List Type
- Ending List

IMAGES

- Basics
- Adding Images
- Creating Images
- Transparent backgrounds
- Positioning
- Possible Sources
- Page Backgrounds
- Image Maps
- Animated Images
- Adding Movies and Sound
- Flash files

PAGES

- Creating and saving pages
- Tables of Contents

LINKS AND ANCHORS

- Creating Text Links
- Creating Image Links
- Changing Links
- Creating & Using Anchors
- Links to PDF's

FORMS

- Creating Forms
- Adding Fields
- Form Handlers
- Search Forms
- Registration Forms
- Text Boxes, Check Boxes etc

TABLES

- Inserting Tables
- Formatting
- Header Cells
- Captions
- Inserting Text & Images

TEMPLATES

- Creating Templates
- New page from a Template
- Inserting site elements

FRAMES

- Creating
- Adding Content into a Frame
- Frame Margins
- Anchoring Frames

UPLOADING TO A SERVER

- Administering
- Uploading the Web site
- Testing your Web

COMPUTER
WorkGroup
TRAINING